



Request for Absence or Lateness Form

R.A.L.F.

Guidelines for use: Fill out 2 weeks in advance.

A RALF is needed when a band student will be absent from or late to an outside of school hours activity. These would include, but are not limited to, Sectionals and Performances.

Note: Not every request is approved.

We make every effort to plan far in advance to help avoid conflicts. Pep-Band a substitute should be found and indicated.

Student Name _____

Group / Class _____

What: _____
am I Missing?

When: _____
will I be back?

Where: _____
will I be instead of here?

Why: _____

Approved: _____

Sub: _____